

## **INVITATION FOR BIDS**

**Name and Address of the Contracting Authority:**

Institute for Orthopedic Surgery „Banjica“, Mihaila Avramovića 28, Belgrade, Republic of Serbia

**Type of the Contracting Authority:**

Health care

**Type of the Public Procurement Procedure:**

Open procedure with the aim of concluding a framework agreement, with one supplier, for a period of 2 years

**Subject of the Public Procurement:**

Are the goods - Orthopedic implants

**Lots**

Public Procurement is divided in 21 lots

**Name and mark from the general procurement glossary:**

33183200 – Orthopedic implants

**Type of the item:**

Goods

**Criteria, criteria elements for contract awarding:**

Lowest offered price

**Manner for downloading the tender documentation, i.e. web page where the tender documentation is available:**

<http://portal.ujn.gov.rs/>

[www.iohbb.edu.rs](http://www.iohbb.edu.rs)

**Manner of submitting the bids and the deadline for submission of bids:**

Deadline for submitting the bids is 20 days, starting from the day when the invitation for bids was published at the portal of Public Procurement Administration.

The bid must be delivered to the clerk's office of the Institute for Orthopedic Surgery „Banjica“, Mihaila Avramovića 28, not later than January 26, 2017, before 12:00 o'clock.

Bids should be delivered in a closed envelope, with the note „**Bid for Public Procurement of Goods – ORTHOPEDIC IMPLANTS, procurement serial number JH 88/2016 – DO NOT OPEN**“, and on the back the full address of the Bidder, contact person and his/her phone number.

Bid with options is not allowed, and shall be rejected as irregular.

Bidder shall be obliged to state a list of all sub-bidders to be hired.

**Venue, time and manner of bid opening:**

Bids shall be opened publicly, by a committee, on the same day then the deadline for submission of bids ends, that is on January 26, 2017, starting at 12:30 o'clock.

The venue of opening of bids shall be the Institute for Orthopedic Surgery „Banjica“.

Representatives of the bidders shall be obliged, prior to the opening of the bids, to provide the committee with their authorisation to participate in the process of opening of the bids.

Untimely bids shall be returned to the bidders unopened.

The Committee shall take minutes on opening the bids, signed by the members of the committee and the present representatives of the bidders, who shall take a copy of the minutes. To the bidders who did not participate in the process, the Minutes shall be sent within 3 day from the day of opening the bids.

**Conditions under which the representatives of the bidders can participate in the process of bids opening:**

Representatives of the bidders shall be obliged, prior to the opening of the bids, to provide the committee with their authorisation to participate in the process of opening of the bids.

**Deadline for decision making:**

Decision of awarding the contract and creation of the Report on expert assessment of the bids the Contracting Authority shall perform within the period which shall not exceed 25 days starting from the day of opening of the bids.

**Contact:** Department of procurement, 011/6661624, [javne.nabavke@iohbb.edu.rs](mailto:javne.nabavke@iohbb.edu.rs)